



# Airbrush Course - Enrolment

Option 1: Scan + email this form back to info@airbrushventuri.com.au

Option 2: Take a smart phone photo and text it to Aldo Coetzee 0211-860-934

1

Name: \_\_\_\_\_ Mobile: \_\_\_\_\_

Address: \_\_\_\_\_

Work: \_\_\_\_\_ Home: \_\_\_\_\_

Note 1: We will confirm your enrolment within 7 days of receipt by: 1. Text, 2. Email, 3. Phone, We often have difficulties trying to confirm enrolments. If you have NOT heard from us within 7 days - please contact us!

Note 2: It is important that you supply an email address. Please ensure you use the correct Upper and Lower case letters that are used in the email address properly.

Email: \_\_\_\_\_

Email (repeat): \_\_\_\_\_

2

Describe your interest in airbrush and experience. If previously trained, list the courses:

Is there anything we should know about you that will help us to tailor our program to you, eg., deafness, colour blindness, medical conditions such as epilepsy, issues such as literacy or learning difficulties, or physical limitations eg, confined to a wheel chair?

3

Course Details: *(please fill in the course rate, program, and detail the course date & location)*

- Course Unit:
- Venue Location:  Program Date:

4

**NO ENROLMENT WILL BE ACCEPTED WITHOUT A MINIMUM DEPOSIT OF 25%**

• Payment amount & type \$  *(You can pay more than the min. 25% if you wish)*

• Direct Debit  A. Coetzee • ASB: 12 3216 0149676 01  
*Please make sure you include your name with the electronic transfer*

5

Yes, I've read and understand the conditions of my enrolment on the second page,

Name

Signed

## Conditions of Acceptance of Your Enrolment in Our Courses

---

Due to an increasing range of problems relating to course enrolments, it is necessary to ask you to accept a series of conditions that help to ensure that everyone understands their responsibilities to each other.

### **1. Form & Deposit = Enrolment:**

No position in any course will be reserved without an enrolment form AND a 25% (or greater) deposit. This includes repeat students. An enrolment form MUST be completed for each term.

### **2. Confirming Your Enrolment:**

Please circle your preferred means of us confirming your enrolment. We will do our best to respond by these means. Because of the “grass roots” nature of our small organisation, with each teacher handling their own enrolment’s, problems may occur.

People often don’t fill in their enrolment form legibly, or are not available when we call. It is very difficult to plan the time to continually call over a period of hours or days. There can be quite a number of different problems that can compromise our ability to successfully confirm your position.

If in the event that you have not been contacted within 7 days, please call the teacher, or text +61 439 809 104 to ensure we have your enrolment.

### **3. Last Minute Withdrawals:**

Many of our courses completely book out. Although we often have people that are willing to “jump in” at the last minute, they are usually deprived of the opportunity, because a person will pull out only days before we start and those waiting are not given enough notice. Accordingly, if a student pulls out within seven days or less of the start of the course, we retain the right to not refund the deposit.

At our discretion, we are willing to transfer the deposit to a future course, depending on the circumstances. We will always try to be understanding and flexible, but only in direct proportion to the disruption to our school.

If more than seven days notice is given we will fully refund the deposit, or hold it for a future course, at your discretion.

### **4. Balance of Course Fees**

The balance of the course fees must be paid in full on the first day of the course unless prior arrangements are made with the teacher concerned.

## If you cannot afford to pay for the course at the start, don’t enrol.

### **5. If You Miss Part of a Course:**

We teach each student individually. In the event that you miss a course session, we do not provide additional remedial training to catch you up to the level of others that did not miss the session. We will simply teach you separately.

Note:

1. We do NOT refund students for missed sessions.

2. Students that leave part the way through a course term - there is NO refund, and we do not accept future enrolments from them.

### **6. We Supply Everything:**

All equipment, materials and comprehensive notes are supplied in the classroom. You get to keep the notes. You are NOT allowed to bring anything into the classroom without the teachers permission.